

## MINUTES

### FINANCE COMMITTEE MEETING Meeting of May 23, 2016 – 5:30 p.m. Town Manager's Office

Present: Councilor Ron Shepard, Committee Chair; Councilor Marla Stelk  
Absent: Councilor Bruce Roullard  
Also Present: Town Manager David Cole; Finance Director Sharon Laflamme

1. Consideration of Minutes of March 21, 2016 Committee Meeting

A Motion was MADE by Councilor Stelk, SECONDED by Councilor Shepard, and VOTED to accept the minutes of the March 21, 2016 Finance Committee Meeting as presented. Unanimous vote.

2. Review and Discuss April Financials.

The Committee reviewed and discussed the April financials. There was a brief discussion about the Street Light Maintenance and Public Works Salt and Sand Accounts. The Committee also reviewed journal entries provided by the Finance Director.

3. Review Request to Write-Off Rescue Fees.

The Committee reviewed a memo and supporting information relative to a request to write-off rescue fees for FY 2012/2013. It was noted that the request was to write-off 202 accounts totaling \$74,619.33

After discussion, a motion was MADE by Councilor Stelk, SECONDED by Councilor Shepard, and VOTED to write-off rescue fees as presented. Unanimous vote.

4. Update on Tax Acquired Properties.

The Finance Director provided the Committee with an updated list of tax acquired properties.

5. Schedule Next Meeting.

The next meeting was scheduled for July 25, 2016, at 5:30 p.m.

6. Motion to adjourn.

There being no further business, a motion was MADE by Councilor Stelk, SECONDED by Councilor Shepard, and VOTED to adjourn. Unanimous vote. Time of adjournment: 6:15 p.m.

Respectfully submitted,

Jeri Sheldon, HR Director